

**Applicant Information**

Permit # \_\_\_\_\_

Applicant: \_\_\_\_\_

Date of Application: \_\_\_\_\_

Contact Address: \_\_\_\_\_

Contact Phone Number: \_\_\_\_\_

**Sign Information**

Sign Sponsor (Business or Other): \_\_\_\_\_

Sign Address (Address where sign will be erected):  
\_\_\_\_\_  
\_\_\_\_\_

Sign Message (Show complete message or attach artwork):  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Sign Panel Dimensions: Width (ft):\_\_\_\_\_ Height (ft):\_\_\_\_\_ Area (sq ft):\_\_\_\_\_

Is Sign Illuminated?: \_\_\_\_\_Yes \_\_\_\_\_No

Does Sign Contain Flashing or Moving Features?: \_\_\_\_\_Yes \_\_\_\_\_No

Are there any other Existing or Proposed signs at this address?: \_\_\_\_\_Yes \_\_\_\_\_No

Is the Sign \_\_\_\_\_Permanent or \_\_\_\_\_Temporary?

Sign Use: \_\_\_\_\_On Premises Business \_\_\_\_\_Off Premises Business

\_\_\_\_\_Outdoor Advertising Sign (Periodic change of Advertiser and/or Message)

\_\_\_\_\_Special Event \_\_\_\_\_Real Estate \_\_\_\_\_Directional (Entrance/Exit)

Sign Mounting: \_\_\_\_\_Free Standing \_\_\_\_\_Mounted to Bldg Wall (parallel to wall)

\_\_\_\_\_Projecting from Bldg Wall (perpendicular to wall) \_\_\_\_\_Roof Mounted

\_\_\_\_\_Theater Marquee \_\_\_\_\_Awning or Canopy

**Conventional Sign Permit Fee: \$\_\_\_\_\_ (\$2.00 per sq ft, \$100.00 Minimum)**

Outdoor Advertising Sign Permit Fee: \$\_\_\_\_\_ (\$1000.00 plus annual renewal fee of \$500.00, Initial fee = \$1,500.00)

Permit Approved By: \_\_\_\_\_

Date: \_\_\_\_\_